

St. Luke's Church, Burlington
Sunday School Superintendent

Position Summary

This position is responsible for planning, coordinating and Sunday School at St. Luke's Church at in Burlington. The Sunday School Superintendent reports to the Rectors and Wardens of the parish. This is permanent position based on approximately 5 hours per week compensated at a rate of \$18/hour.

Purpose of the Position & Vision

To research and select Sunday School Curriculum.

To plan each Sunday school experience

To coordinate with volunteer parents/parishioners to assist.

The Goal is to make the Sunday school experience

- a place where people of all ages experience themselves to be loved
- a safe place to explore spirituality and the big (and small) questions of life
- a community that embodies and proclaims the Gospel and may be, for some, an alternative social reality to school and family

Key Responsibilities

- Research and select Sunday School Curriculum
- Reach out to Sarah Bird (Diocesan Youth and Family Ministry Director) for help/suggestions
- communicate with parents and children
- train, support, and supervise volunteers
- access, gather, update, and utilize suitable resources
- Act as lead teacher in one-room mixed-ages Sunday School

Working Relationships

- hired by the Wardens and Rector
- accountable to and supervised by the Rector

Terms of Employment

- this position includes work on Sundays, and other times in the week for preparation and planning
- the position will begin with a three-month probationary period
- renewable contract based on need and successful annual staff evaluation

Skills & Experience Required

- familiar with the life, ethos, and worship of the Anglican Church of Canada and enthusiastically supportive of its expression at St. Luke's
- post-secondary education in a related field or equivalent experience
- specific training in youth ministry preferred
- a proven ability to relate to children demonstrated by prior experience
- ability to recruit, train, support, and work with volunteers
- demonstrated ability to work independently and as a member of a team
- skills in the following areas: educational design, process facilitation, group dynamics
- understanding of and commitment to confidentiality and safe church
- an acceptable Police Reference Check with Vulnerable Sector Screening

Position to start January 2025
Please inquire by email to rector@stlukesburlington.ca
Or text or voice to cellphone: 905-520-0328