

SUNDAY SCHOOL & YOUTH GROUP LEADER

St. Cuthbert's Anglican Church, Oakville is an inclusive and affirming family-oriented place of worship and a community hub that has been faithfully serving people in the Oakville area since 1960.

We are seeking a Sunday School & Youth Group Leader for the church on a part-time basis who will work under the supervision of the Rector and be accountable to the Corporation of St. Cuthbert's Anglican Church.

Purpose/Parameters of the Position:

(1) Sunday School Leader

- Organize and oversee Sunday School program delivery
- Develop lesson plans
- Coordinate, train and supervise volunteer Sunday School leaders
- Be present at Church each Sunday morning from approximately 9:30 a.m. to 11:30 a.m.
- Other duties as assigned by the Rector

(2) Youth Group Leader

- Organize and lead youth meetings once a week (not typically on Sunday morning)
- Assist with arranging youth fundraising, social and community events
- Create a youth program in coordination with the Rector which will include discussion groups exploring topics related to faith and life
- Coordinate youth participation in diocesan youth ministry activities and events (YLTP, NYC, Youth Synod)
- Coordinate, train and supervise Youth Ministry volunteers
- Other duties as assigned by Rector

Experience:

- Experience working with children and youth
- High preference given to those with experience serving children and youth in a Christian church setting
- Familiar with the life, ethos, and worship of the Anglican Church of Canada and enthusiastically supportive of its expression at St. Cuthbert's

Essential Skills

- The ability to teach and lead discussion groups with young people about the Bible and make it relevant to their lives
- Commitment to training and leading young people
- Skills in the following areas: educational design, process facilitation, group dynamics, conflict management, leadership training, and community development
- Strong computer, internet technology, and social media skills

- A passion and vision for this ministry and the ability to create and live out a ministry plan
- Understanding of and commitment to confidentiality and safe church
- Ability to commit to this ministry for several years
- Valid driver's licence

Essential Inter-Personal Skills/Competencies Required:

- Comfortable establishing relationships with children, youth, and families
- Effective communicator
- Excellent time management skills
- Ability to work with others or independently to meet goals and fulfill required tasks
- Open, friendly, helpful attitude toward staff, parishioners, visitors and volunteers
- Innovative and good problem solver

Term/Hours:

- Part-Time, 5 to 10 hours a week, as needed—typically 6 hours per week. One (1) year renewable contract upon mutual agreement with 4 month probation period at beginning of initial contract implementation
- Two weeks of paid vacation per year at a time agreed upon with the Rector
- This position includes work on Sundays, some Saturdays, and on weeknights as required
- Some off-site work will be required
- Active participation in parish life and develop relationships with parishioners of all ages, especially children, youth and their families

Risk Assessment: High

A current clear Vulnerable Sector Police Record Check (PRC) is required for this position.

If you are interested, please send Resume/Curriculum Vitae and Cover Letter offering your gifts, talents, and examples of qualifying work experience to:

employment.stcuthbert@gmail.com

Applicants invited to interview will be required to offer at least two applicable references at time of interview, including contact information. The deadline for receiving applications will be close of business, June 17, 2019.