## **ABCs of the Diocesan Office**

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Accounts Payable Mark Burley  Morel Payable  Morel Payable	Decennial Inspections Hannah Keller/Bill Mous
Accounts Receivable Mark Burley Adult Education Emily Hill	Divinity Students  Jane Wyse  Disability Panefit  Lauria Nail
Adult Education Emily Hill Anglican Church Ministries Foundation, Niagara	Disability Benefit Laurie Neil Donation Receipts – General Mark Burley
Christine Morrow	Donation Receipts – General Wark Burley  Donation Receipts – Bishop's Company & Refugees
Annual Reporting: Financial/DM&M/Stats	Kim Waltmann
Christine Morrow	DM&M Christine Morrow/Kim Waltmann
Annual Reporting: Officers/Ministry Hannah Keller	Christine Morrow, Kim Waterhalm
Annuities Christine Morrow	E
Application for Ordination Jane Wyse	E.F.A.P. Shannon MacKenzie
Appointments with Bishop Jane Wyse	Ecumenical Officer Aaron Orear
Archdeacons/Regional Deans Jane Wyse	Employment Benefits Laurie Neil/Shannon MacKenzie
Archives Lorna Shaw	Employment Insurance Laurie Neil/Shannon MacKenzie
	Employment Opportunities Shannon MacKenzie
В	Endowments Christine Morrow
Baptism Guidelines Bishop Bell	Episcopal Permissions Jane Wyse
Banking and Extension Loans Christine Morrow	
Bequests Christine Morrow	F
Benefits Laurie Neil	Faith Formation (Training & Resources) Emily Hill
Bishop, Appointments with Jane Wyse	Family Ministry Sarah Bird
Bishop's Company Hannah Keller	Financial Advisory Committee Christine Morrow
Budgets Christine Morrow	Financial Questions Christine Morrow
Building Projects (Canon 4.6) Bill Mous/Hannah Keller	Fund Development Drew MacDonald
	Fundraising Guidelines Drew MacDonald
C	
Canonical Issues Bill Mous Canterbury Hills Camp 905-648-2712	Gambling Bill Mous
Canterbury Hills, Board Matters	General Synod/National Church Bill Mous
Christine Morrow/Sarah Bird	Governance Bill Mous
Cathedral Place Bookings Derek Smith	Grants, External Drew MacDonald
Cemeteries Bill Mous/Brian Culp	Grants - Diocesan Bill Mous
Cemetery Funds & Reporting Christine Morrow	Grants – WOW Emily Hill/Ian Mobsby
Charitable Donation Rules Christine Morrow	Group Life Insurance Laurie Neil
Children & Family Ministry Sarah Bird	
Chinese Anglican Ministry/English Coffee	H
Garfield Adams - garfield@stlukepalermo.ca	Health and Safety Shannon MacKenzie
Christ's Church Cathedral	Heritage Designation Bill Mous
Tim Dobbin/Karen Carolan-Evans	Honorary Assistants Jane Wyse
Churchwardens Bill Mous	Housing Allowance Shannon MacKenzie
Church Planters Ian Mobsby	Human Resources Shannon MacKenzie HST Rebates Christine Morrow
Clergy Placements Jane Wyse/Shannon MacKenzie Clergy Vacation & Supply Shannon MacKenzie	HST Rebates Christine Morrow
Clergy & Licensed Lay Workers Conf. Jane Wyse	I
Clergy & Licensed Lay Workers Days  Jane Wyse	Insurance (Liability and Property) Kim Waltmann
College of Deacons Rod McDowell/Jane Wyse	Interims Shannon MacKenzie/Jane Wyse
Communications Dani Leitis	Investments (Units, Dividends & Draws) Kim Waltmann
Community Partnerships Deirdre Pike	Invoicing Mark Burley
Confirmation Dates - Calendar Jane Wyse	
Conflict Management Emily Hill	L
Continuing Education Plan Laurie Neil	Lay Delegates to Synod Bill Mous
Continuing Ed. Opportunities Shannon MacKenzie	Lay Readers Jane Wyse
Corporation Status, Proof Christine Morrow/Bill Mous	Legacy Giving Drew MacDonald
CRA Report (T3010) Christine Morrow	Legal Support Bill Mous
CYFM Network Sarah Bird	Lending Library/Labyrinth E. Hill/S. Bird/H. Keller

**Cathedral Place: 905-527-1316** 

L	S
	Wyse Sabbaticals & Leaves Bishop Bell/Shannon MacKenzie
· · · · · · · · · · · · · · · · · · ·	Wyse Safe Church Bill Mous
Life Insurance Donations Christine M	
Liturgical Officer Mike Deed – liturgy@niagraangl	
Eleargical Officer Mine Beed Margy Emagrating	Sexual Assault, Harassment, and Abuse Bill Mous
M	Share Donations Christine Morrow
Marriage Guidelines Bisho	
	Mous Social Media Dani Leitis
	e Neil
Memorial Gifts Christine M	
Migrant Farmworkers Project Antonio & Cel	
migrantfarmworkers@niagaraangl	
Mileage Mark I	
	y Hill Strategic Planning (Parish) Emily Hill
Mission to Seafarers 647-332	
Missioners Ian M	
	Mous Synod – Youth Orientation Sarah Bird
·	
N	T
Narrative Budgets Drew MacI	onald Tax Forms, Employment Laurie Neil
Neighbourhood Missioners Ian M	* * * *
Niagara Anglican (Address Changes) Parish Adminis	
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	Bird U
1 · · · · · · · · · · · · · · · · · · ·	University Chaplaincies Sarah Bird
0	
Order of Niagara Jane	Wyse V
	Wyse Vestries Bill Mous
Outreach Deirdr	
	Vocational Deacons Jane Wyse
P	Vocational Discernment Bishop Bell/Jane Wyse
P.W.R.D.F. Deirdre Pike/Kerry L.	brick Volunteer Management & Screening
Parish Assessment (DM&M) Kim Wal	mann Shannon MacKenzie
	Mous Volunteer Recruitment Shannon MacKenzie
Parish Development & Support Emi	y Hill
Parish Loans Christine M	orrow W
Parish Planning/Visioning Emi	y Hill Website and Logins Dani Leitis
Parish Trusts Christine M	orrow Workplace Safety and Insurance Board Laurie Neil
Parishes in Transition Jane	Wyse
Partnership Dioceses Bishop Bell/Bill	
•	e Neil Youth Leadership Training Program (YLTP) Sarah Bird
Pensions Lauri	e Neil Youth Ministry Sarah Bird
Planned Giving Drew Mac I	
Police Records Checks Shannon MacKenzie/Jane	•
Pre-Authorized Payment (PAP) Kim Wal	
•	Mous
Diocesan (Parish) Property Issues Bill	Mous

Christine Morrow

Paul Whitehouse

E. Hill/S. Bird/H. Keller

Bill Mous

Ian Mobsby

Sarah Bird

Bishop Bell

Jane Wyse

**Emily Hill** 

Rectory Loans

Retired Clergy

Revive

**Regional Missioners** 

Registrar (Diocese)

Reserved Sacrament

Regional Youth Ministry

Resources, Lending Library

Refugees