ABCs of the Diocesan Office

	D
A Accounts Develo	D
Accounts Payable Abiola Dayo-Alao	Decennial Inspections Hannah Keller/Bill Mous
Accounts Receivable Abiola Dayo-Alao	Divinity Students Jane Wyse
Adult Education Emily Hill	Disability Benefit Trish Foden
Anglican Church Ministries Foundation, Niagara	Donation Receipts – General Abiola Dayo Alao
Kemi Okwelum	Donation Receipts – Bishop's Company & Refugees
Annual Reporting: Financial/DM&M/Stats	Kim Waltmann
Kemi Okwelum	DM&M Kemi Okwelum/Kim Waltmann
Annual Reporting: Officers/Ministry Hannah Keller	T.
Annuities Kemi Okwelum	E CL M W
Application for Ordination Jane Wyse	E.F.A.P. Shannon MacKenzie
Appointments with Bishop Jane Wyse	Ecumenical Officer Aaron Orear
Archdeacons/Regional Deans Jane Wyse	Employment Benefits Trish Foden/Shannon MacKenzie
Archives Lorna Shaw	Employment Insurance Trish Foden/Shannon MacKenzie
n	Employment Opportunities Shannon MacKenzie
B	Endowments Kemi Okwelum
Baptism Guidelines Bishop Bell	Episcopal Permissions Jane Wyse
Banking and Extension Loans Kemi Okwelum	
Bequests Kemi Okwelum	F
Benefits Trish Foden	Faith Formation (Training & Resources) Emily Hill
Bishop, Appointments with Jane Wyse	Family Ministry Sarah Bird
Bishop's Company Hannah Keller	Financial Advisory Committee Kemi Okwelum
Budgets Kemi Okwelum	Financial Questions Kemi Okwelum
Building Projects (Canon 4.6) Bill Mous/Hannah Keller	Fund Development Drew MacDonald
	Fundraising Guidelines Drew MacDonald
C	
Canonical Issues Bill Mous	G
Canterbury Hills Camp 905-648-2712	Gambling Bill Mous
Canterbury Hills, Board Matters	General Synod/National Church Bill Mous
Kemi Okwelum/Sarah Bird	Governance Bill Mous
Cathedral Place Bookings Derek Smith	Grants, External Drew MacDonald
Cemeteries Bill Mous/Brian Culp	Grants - Diocesan Bill Mous
Classical Department Relations Kemi Okwelum	Grants – WOW Emily Hill/Ian Mobsby
Charitable Donation Rules Kemi Okwelum	Group Life Insurance Trish Foden
Children & Family Ministry Sarah Bird	***
Chinese Anglican Ministry/English Coffee	H H H 10.64
Garfield Wu - garfield@stlukepalermo.ca	Health and Safety Shannon MacKenzie
Christ's Church Cathedral Tim Dobbin/T. Kalantari	Heritage Designation Bill Mous
Church Plantage Bill Mous	Honorary Assistants Jane Wyse
Church Planters Ian Mobsby	Housing Allowance Shannon MacKenzie
Cleary Vacation & Sanaha Wyse/Shannon MacKenzie	Human Resources Shannon MacKenzie
Clergy Vacation & Supply Shannon MacKenzie	HST Rebates Kemi Okwelum
Clergy & Licensed Lay Workers Conf. Jane Wyse	T
Clergy & Licensed Lay Workers Days Jane Wyse	I
College of Deacons Rod McDowell/Jane Wyse	Insurance (Liability and Property) Kim Waltmann
Communications Connor Jay	Interims Shannon MacKenzie/Jane Wyse
Community Partnerships Deirdre Pike	Investments (Units, Dividends & Draws) Kim Waltmann
Conflict Management Jane Wyse	Invoicing Abiola Dayo-Alao
Conflict Management Emily Hill Continuing Education Plan Trish Foden	L
Continuing Education Flan Continuing Ed. Opportunities Shannon MacKenzie	
Corporation Status, Proof Kemi Okwelum / Bill Mous	Lay Delegates to Synod Bill Mous Lay Readers Jane Wyse
CRA Report (T3010) Kemi Okwelum / Bin Mous	Legacy Giving Drew MacDonald
CYFM Network Sarah Bird	
CITIVI NELWOIK Saran Bird	Legal Support Bill Mous Lending Library/Labyrinth E. Hill/S. Bird/H. Keller
	Lending Library/Labyrindi E. Hill/S. Bild/H. Keller

Cathedral Place: 905-527-1316

L	
Licensed Lay Readers	Jane Wyse
Licensed Lay Workers	Jane Wyse
Life Insurance Donations	Kemi Okwelum
Liturgical Officer Mike Deed – liturg	gy@niagraanglican.ca
M	
Marriage Guidelines	Bishop Bell
Media Relations	Bill Mous
Medical/Dental Plan	Trish Foden
Memorial Gifts	Kemi Okwelum
Migrant Farmworkers Project A	Antonio & Cela Illas
migrantfarmworker	rs@niagaraanglican.ca
Mileage	Abiola Dayo-Alao
Mission Action Plan	Emily Hill
Mission to Seafarers	647-332-4182
Missioners	Ian Mobsby
Motions to Synod	Bill Mous
N	
Narrative Budgets	Drew MacDonald
Neighbourhood Missioners	Ian Mobsby
Niagara Anglican (Address Changes) Pa	arish Administrators
Niagara Anglican, Editor	Connor Jay
Niagara School for Missional Leader	ship Sarah Bird
O	
Order of Niagara	Jane Wyse
Ordination Dates – Calendar	Jane Wyse
Outreach	Deirdre Pike
P	
	Pike/Kerry Lubrick
Parish Assessment (DM&M)	Kim Waltmann
Parish Councils	Bill Mous
Parish Development & Support	Emily Hill
Parish Loans	Kemi Okwelum

P	
P.W.R.D.F.	Deirdre Pike/Kerry Lubrick
Parish Assessment (DM&M)	Kim Waltmann
Parish Councils	Bill Mous
Parish Development & Supp	ort Emily Hill
Parish Loans	Kemi Okwelum
Parish Planning/Visioning	Emily Hill
Parish Trusts	Kemi Okwelum
Parishes in Transition	Jane Wyse
Partnership Dioceses	Bishop Bell/Bill Mous
Payroll	Trish Foden
Pensions	Trish Foden
Planned Giving	Drew MacDonald
Police Records Checks Shar	nnon MacKenzie/Jane Wyse
Pre-Authorized Payment (PA	(P) Kim Waltmann
Provincial Synod	Bill Mous
Diocesan (Parish) Property Is	ssues Bill Mous

Parishes in Transition	Jane Wyse
Partnership Dioceses	Bishop Bell/Bill Mous
Payroll	Trish Foden
Pensions	Trish Foden
Planned Giving	Drew MacDonald
Police Records Checks Shannon	n MacKenzie/Jane Wyse
Pre-Authorized Payment (PAP)	Kim Waltmann
Provincial Synod	Bill Mous
Diocesan (Parish) Property Issue	s Bill Mous
R	
Rectory Loans	Kemi Okwelum
Refugees	Bill Mous
Regional Missioners	Ian Mobsby
Regional Youth Ministry	Sarah Bird
Registrar (Diocese)	Paul Whitehouse
Reserved Sacrament	Bishop Bell
Resources, Lending Library	E. Hill/S. Bird/H. Keller
Retired Clergy	Jane Wyse
Revive	Emily Hill

S	
Sabbaticals & Leaves B	ishop Bell/Shannon MacKenzie
Safe Church	Bill Mous
Safe Church Training	Sarah Bird/Emily Hill
Screening	Shannon MacKenzie/Jane Wyse
Sexual Assault, Harassmo	ent, and Abuse Bill Mous
Share Donations	Kemi Okwelum
Social Justice	Deirdre Pike
Social Media	Connor Jay
Special Vestry Meetings	Bill Mous
St. Matthew's House	905-523-5546
Starting Well	Bill Mous/Jane Wyse
Stewardship	Drew MacDonald
Strategic Planning (Parisl	n) Emily Hill
Synod	Bill Mous
Synod Council	Bill Mous
Synod – Youth Orientation	on Sarah Bird

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Tax Forms, Employment	Trish Foden
Theological Students' Process	Jane Wyse
The Table	Sarah Bird

University Chaplaincies Sarah Bird

 \mathbf{V} Vestries Bill Mous Visual Identity (Branding, Coat of Arms) Connor Jay Jane Wyse **Vocational Deacons** Bishop Bell/Jane Wyse Vocational Discernment Volunteer Management & Screening Shannon MacKenzie Shannon MacKenzie Volunteer Recruitment

W Website and Logins Connor Jay Workplace Safety and Insurance Board Trish Foden

 \mathbf{Y} Youth Leadership Training Program (YLTP) Sarah Bird Youth Ministry Sarah Bird