

GUIDELINES FOR CLERGY SUPPLY

Effective January 1, 2024

In an emergency when a parish priest is not able to look after pastoral duties or Sunday services, the following procedure should be followed:

- The priest or churchwardens should inform the Regional Dean and/or Archdeacon. Every effort should be made to provide pastoral support and Sunday supply locally.
- If support and/or Sunday supply cannot be provided locally, the Executive Assistant can provide a list of available priests who could assist for a longer period.
- When a parish is without an incumbent for more than a month, either through illness or during an interim between incumbents, the Bishop will arrange for more permanent arrangements for priestly ministry during the illness or vacancy. The Regional Archdeacon, Regional Dean and churchwardens of the parish will be informed.

Remuneration for Clergy Sunday Supply

2024 Rates

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| • One Service with no sermon | \$115.00 |
| • Two Services with no sermon (where there is a guest preacher) | \$150.00 |
| • Sermon only | \$145.00 |
| • One Service with sermon | \$195.00 |
| • One Service with sermon for each congregation in a Parish with more than One congregation (cost to be shared by each congregation) | \$270.00 |
| • Early Eucharist and later Service with sermon | \$230.00 |
| • Three consecutive Services in a day at the same church | \$270.00 |

[Please note that these rates are inclusive of vacation pay.]

Travel: The cost of commuting from the residence of the priest providing the supply service(s) and the location(s) of those service(s) is to be reimbursed by the parish. The cost of commuting from the residence of the priest providing the supply service(s) and the location(s) of those service(s) is to be reimbursed by the parish. The rate for travel reimbursement shall be in alignment with the current Canada Revenue Agency per-kilometre automobile allowance rates. Current rates may be reviewed on this [Government of Canada website](#).

Please share this information with your treasurer and churchwardens.

Revised: November 30, 2023