**In-Person Worship Re-Opening Plan**

*This form is to be completed by the parish re-opening coordinators and submitted to their parish’s regional dean for review at least one week prior to the parish’s intended re-opening date. A parish may not re-open until any feedback has been incorporated into a revised plan and the regional archdeacon has granted the parish written permission to re-open.*

**Parish Name:** *[insert parish name and location here]*

**Parish Re-Opening Coordinators:** *[insert first and last names here]*

**What is the maximum pandemic capacity of your church, physically distanced?**

**What is your tentative in-person worship re-opening date?** *[insert date here]*

**Please indicate the day and times of services the parish intends to offer upon re-opening:**

1. *[example: Sunday Eucharist at 10am]*
2. *[example: Wednesday Eucharist at 10am*
3. *[example: Sunday evening prayer at 4pm]*
4. *[Add or subtract bullets from this list, as necessary]*
5. **Describe your plan for cleaning and disinfecting the building, noting the schedule, who will be involved, and any other important considerations.**

*[use as much space as is necessary to describe your plan]*

*Check here to confirm the corporation approved the parish’s cleaning and disinfection plan* [ ]

1. **Describe your plan for education and screening, noting resources that will be shared, how people will be trained in basic health and modified liturgical procedures, and your screening protocol.**

*[use as much space as is necessary to describe your plan]*

*Check here to confirm educational signage has been posted throughout the church building* [ ]

1. **Describe your plan to ensure physical distancing, including any measures you have put in place to control movement and re-configure seating.**

*[use as much space as is necessary to describe your plan]*

1. **What system will you use to track attendance at worship services, should contact tracing be required by public health officials?**

*[use as much space as is necessary to describe your plan]*

1. **Describe the parish’s plan for worship, noting any liturgical adaptations and the modified procedures for receiving offerings and communion.**

*[use as much space as is necessary to describe your plan]*

*Check to confirm your re-opening team has read the* [Ministry of Health’s Advice on Religious Services, Rites or Ceremonies](http://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/advice_religious_services.pdf) *and reviewed the* [*diocesan COVID-19 Resource Hub*](https://niagaraanglican.ca/news/covid-19-resource-hub)[ ]

1. **Describe your plan for communicating key messages to your congregation about the resumption of in-person worship?**

*[use as much space as is necessary to describe your plan]*