



**ANGLICAN  
DIOCESE OF  
NIAGARA**

## **Parish Technology Support Grant**

The Parish Technology Support Grant is designed to assist parishes to improve or integrate technology in the parish to strengthen ministries, especially as it relates to worship, faith formation, and community engagement. These funds are gifts from the whole diocese, recognizing that the Body of Christ in Niagara is stronger than any one of our constituent parts.

Parishes that need to update or add new technology are invited to make an application for funding through the Parish Technology Support Grant. Eligible technology includes computers, video cameras, microphones, projectors, screens, video editing software, tablets, live-streaming software or applications, Wi-Fi range extenders, website development and platforms, church management software, etc.

**NOTE:** Parishes who have already purchased equipment or software before April 1, 2020, cannot include these purchases in this application. Any annual fees for technology that the parish was already using before April 1, 2020, cannot be included. However, any technology purchased on or after April 1, 2020, may be used for this application.

### **Questions & Answers**

#### **1. How much money is available in the fund?**

The Diocese of Niagara can provide \$30,000 for the Parish Technology Grant.

#### **2. How much funding can a church apply for?**

A church can apply once for up to \$2,000. The application must demonstrate that the church can cover 25% of the cost of the technology. For example, if a church needs to purchase a laptop and the purchasing price is \$1,000 before tax the parish must cover \$250 of the laptop and the grant will cover the remaining \$750.

Another way to look at this is the grant can contribute 75% before tax of the need up to \$2,000.

**Note:** Parishes can recover some of the (G)HST charged via their input tax credits (ITC) and to keep the process simpler, it is asked that parishes apply for only the cost before tax and not the full purchase price; meaning only include the net cost or purchase price before tax.

### **3. What is the deadline for the grant application?**

Applications are due by Wednesday, February 24, 2021. If any funds remain applications will be accepted on a rolling basis after March 10, 2021. Grants will be awarded until available funds have been fully disbursed.

### **4. How are requests for the Parish Technology Grant to be made?**

Applications can be made by completing the following questions and request for information in full and e-mailing the responses to Gillian Doucet Campbell, Director of Stewardship and Development.

### **5. How will grants be decided on?**

Grants decisions will be based on completed applications submitted to Gillian Doucet Campbell and then reviewed by a committee consisting of Gillian, Christyn Perkons, Director of Congregational Support and Development, and the regional Archdeacon of the parish making the request. If the committee requires additional information the Parish will be notified as soon as possible to not affect the decision negatively.

### **6. How will the parish be notified if their application was successful and in what timeframe?**

The parish will be notified by email on March 10, 2021, or within ten business days of submitting the application during the rolling application timeframe.

### **7. Can a parish apply more than once for the parish technology support grant if they received funds but not up to the maximum amount?**

Due to the limited funding, a parish can only apply once.

### **8. If the parish's application was unsuccessful may the parish reapply with changes made?**

Should a parish's application be unsuccessful and if there are funds available after the initial application period, the committee will make recommendations so the parish may resubmit the application with adjustments.

## **How to Apply**

Rectors, priests-in-charge, and/or interim pastors can submit a grant application by emailing: Gillian Doucet Campbell, Director of Stewardship and Development at [gillian.dc@niagaraanglican.ca](mailto:gillian.dc@niagaraanglican.ca)

Please also copy the parish's wardens on the email with the following subject line:  
Parish Name, Parish Location - Parish Technology Support Grant application

**The following questions and request for information must be addressed:**

1. A brief description of how and why the technology being applied for will support and enhance the parish's ministry.
2. A description of the technology needed including:
  - type of device or software,
  - the product brand and name,
  - some of the features of this technology,
  - the cost of each product (before tax),
  - how the parish will be utilizing the technology,
  - who in the parish has the skill set to implement and use the technology, and if no one, how that expertise will be acquired.

If the technology was already purchased, but not before April 1, 2020, please include a copy of the receipt(s) or invoice(s).

3. While the aim is to support all applicants, those with clear financial need will be prioritized. Please share any exceptional expenses or financial losses incurred because of the pandemic and a comment on any financial hardship the parish is experiencing. A current financial update that includes both the parish's Balance Sheet and Operating Statement, must be included.
4. A brief description or acknowledgement of how the parish will cover the remaining 25% needed to purchase the technology as well as any on-going fees associated with the purchase of the technology. For instance, if there is an annual fee for the website platform or church management software, how will this payment be maintained?

**Important:** Grant recipients will be required to submit a copy of the receipt(s) before funds are disbursed. Funds will only be sent to the parish and not to individuals. Since parishes can recover some of the (G)HST charged via their input tax credits (ITC) and to keep the process simpler, it is asked that parishes apply for only the cost before tax and not the full purchase price; meaning only include the net cost or purchase price before tax.

**Need help to complete a request? Questions?**

Please email Gillian Doucet Campbell at [gillian.dc@niagaraanglican.ca](mailto:gillian.dc@niagaraanglican.ca) for assistance.