

CHECK LIST OF PARISH VOLUNTEER AND PROFESSIONAL STAFF POSITIONS

Please review the following list and check those positions that apply to your parish. Reword or add positions where necessary. If there are people in your parish who perform regular tasks or fulfill roles that do not have an assigned position, try to think of a "title" which would describe what they do.

Bring your list with you to the Screening and Management Training Day.

Making note of your rewords/additions will help us to improve the list for other parishes.

Thanks!

VOLUNTEER MINISTRY

Education and Fellowship

- Adult Study Leader
- Bible Study Leader
- Christian Meditation Leader
- Chi Rho Fellowship Leader
- Junior Youth Group Leader
- Senior Youth Group Leader
- Church School Teacher
- Church School Superintendent
- Church School Helper
- Christmas Pageant
Coordinator/Director
- Nursery Caregiver
- Communion Preparation Leader
- Baptismal Preparation Leader
- Marriage Preparation Leader
- Pastoral Visitor
- Prayer Chain Coordinator
- Prayer Chain Member
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Worship

- Greeter
- Sidesperson
- Head of Sidespeople
- Altar Guild or Chancel Guild
Member
- Head of Altar/Chancel Guild
- Flower Coordinator
- Licensed Lay Reader
- Reader
- Chalice Bearer
- Bread making
- Lay Intercessor (Prayers of the
People)
- Worship Leader
- Choir Member
- Server
- Head Server or Server
Coordinator
- Sound Technician
- Social/Coffee Time
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Administration

- Rector's Warden
- People's Warden
- Deputy Warden
- Bookkeeper
- Offering Counter
- Envelope Secretary
- Treasurer
- Archivist
- Parish Council Member
- Office Ambassador
- Office Volunteer
- Rental Coordinator
- Wedding Coordinator
- Rental Attendant
- Parish Nurse
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Other Work

- Newsletter Editor
- Newsletter/Flyer Delivery
- Worship space set-up
- Parking Lot Attendant
- Parish "Handyman"
- Junior Choir Rober
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Committee Leaders and Members

- Worship/Liturgy
- Youth Ministry
- Adult Education
- Outreach
- Newcomers
- Marketing/Evangelism
- Property/Operations/Physical Resources
- Social Planning
- Strategic Planning
- Stewardship
- Artspace
- Christian Formation
- ACW
- Men's Group
- Kitchen/Catering
- Special Events
- Special Projects
- Mother's Union
- Canterbury Hills Ambassador
- Crafty Ladies
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PROFESSIONAL STAFF

Clergy Staff

- Rector
- Curate
- Priest Associate
- Honorary Associate
- Divinity Student
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Daycare Staff

- Supervisor
- Staff
- Cook
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Education/Ministry Staff

- Children's Ministry Coordinator
- Nursery Coordinator
- Organist
- Assistant Organist
- Choir Director
- Section Leader
- Musician
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Site Staff

- Office Administrator
- Secretary
- Caretaker
- Verger
- Assistant Verger
- Site Manager
- Night Security
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