



## Volunteer Opportunity

The Mission to Seafarers Southern Ontario (MTSSO) is seeking volunteers to welcome seafarers and host them at the Seafarer's Centre in Hamilton.

The Centre is a seafarer's home away from home providing a safe and welcoming space that offers friendship, spiritual support, a hot meal and a cold drink, a place to call family and friends, connect through internet access, unwind with a movie or shoot a game of pool.

See the full job description is listed below.

For more information or to apply as volunteer, contact:

The Reverend Deacon Jann Maloney-Brooks  
MTSSO Volunteer Coordinator  
905-510-2710 or by email: [jann.brooks@hotmail.com](mailto:jann.brooks@hotmail.com)

**Mission to Seafarers Southern Ontario**  
**Volunteer Job Description**  
**Position: Host**

Position Risk Level: Medium
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***Nature of the Position***

This position offers practical, emotional and spiritual support to Seafarers.

***Outline of Responsibilities***

- Host and welcome seafarers to our Seafarers' Centre
- Offer telephone and internet facilities
- Respond to emergency calls for assistance
- Offer practical, emotional and spiritual support to seafarers
- As the face of the Mission to Seafarers Southern Ontario, the host is responsible for making the drop-in centre feel like a "home away from home" for seafarers.
- Make coffee and cookies available, manage the tuck counter, assist seafarers find resources such as churches, stores, theatre, etc.
- Engage in conversation with and be a friendly ear to people far from home and family
- Journal visits
- Provide practical support to crews
- Provide early intervention in critical incidents, stress management and trauma counselling by trained chaplains
- Work with industry and local government to ensure seafarers are not forgotten
- Assist with events
- Attend volunteer meetings and training events as required

***Skills & Experience***

- Ability to listen actively
- Good sense of humour
- Ability to interact with those from diverse cultures and backgrounds
- Ability to operate both independently and collaboratively
- Willingness to "pitch in" at all levels and in all activities
- Compassion and desire to help others
- Knowledge of Greater Hamilton Area
- Knowledge of Skype, Facetime, WiFi, telephone cards

***Boundaries & Limitations***

- Will comply with the policies and guidelines of the Anglican Diocese of Niagara. This position demands a high degree of confidentiality and as such, a Confidentiality and Privacy Statement must be signed by the volunteer
- Adheres to the Diocesan Sexual Misconduct Policy: Sexual Harassment, Exploitation and Assault
- Adheres to the Diocesan Guidelines for Working with Vulnerable People
- Accountable to the Mission to Seafarers Southern Ontario Chaplains
- Appropriate confidentiality around conversations with staff, volunteers, seafarers
- Maintain a safe environment for themselves and for the person(s) to whom they are ministering
- Adheres to the Seafarers' Ministry Convent for Value and Conduct in the Port of Hamilton.

### ***Support, Supervision & Training***

- Under the direct supervision of the Chaplains to the Mission to Seafarers Southern Ontario
- Orientation training
- Support from the Diocese of Niagara through the Anglican Chaplain and Deacon
- A minimum of monthly meetings with volunteer coordinator
- Completion of safety training

### ***Risk Assessment Review***

<b>Risk</b>	<b>Description</b>	<b>Rating</b>
Participant	Adults	Low
Setting	Centre	Medium
Activity	Hospitality	Medium
Supervision	Typically in Groups, Possibly one-on-one	Medium
Nature of Relationship	Extends over time	Medium
Degree of Authority	Little authority	Medium
Physical Safety	Some physical risks	Medium
Financial	Some financial involvement	Low
Privileged Information	Some possession of privileged information	Low
Overall Risk to Person	Potential risk of damaged reputation, stress, safety	High
Overall Risk to MTSSO	Potential risk of damaged reputation, legal claims, loss of insurability	High

**Consensus of Risk Assessment = Medium**

### ***Participation Group***

- Seafarers, Volunteers and Staff

### ***Screening Requirements***

- Two references
- Police Records Check
- Signed Seafarers' Ministry Covenant for Values and Conduct in the Port of Hamilton

### ***Length of Term***

- As desired by volunteer and/or subject to the chaplain and/or deacon of the Mission to Seafarers South Ontario for the Port of Hamilton's approval

### ***Benefits to the Volunteer***

- Satisfaction of fulfilling the needs of others
- Personal enrichment and growth
- Assisting the Diocese of Niagara to further develop outstanding leadership for ministry
- Earn community service hours
- Meet people from around the world
- Practice foreign languages
- Gain Canadian experience
- Get the "inside view" of the Port of Hamilton and get "up close" with sea going vessels
- Experience fellowship with other volunteers, staff and seafarers
- Be an ambassador for the Greater Hamilton Area
- Help a stranger in a foreign land