

BISHOP'S ADVISORY COMMITTEE ON CHURCH BUILDINGS

Subcommittee For New Construction

The Chair of the Subcommittee for New Construction is a member of the Bishop's Advisory Committee on Church Buildings (BACCB).

Appointing the Bishop's Representatives

When a parish advises the Bishop that it is planning a building or major renovation project, the Bishop will advise the Chair of the BACCB.

The Chair of the Subcommittee for New Construction will nominate two members of the BACCB to be the Bishop's non-voting member of the parish building committee. The representatives will be selected based on the type of project and its geographical location. The nominees could be either the Chair of the BACCB or the Chair of the Committee for New Construction. Members of the parish will not be named as a Bishop's representative. Upon acceptance of the nominations, the Bishop will advise the parish of the names of appointees.

The Role of the Bishop's Representatives

The Bishop's representatives will be non-voting members of the parish building committee and, as such, will be invited to attend all meetings of the committee. The Bishop's representatives will offer suggestions and guidance based on their personal experience in construction and the experience of the BACCB on similar projects.

The Bishop's representative may call on any member of the BACCB for any assistance that the member may be able to provide.

Reporting

The Bishop's representative will report to the Chair of the Subcommittee for New Construction on a regular basis on the progress of the project. The Chair will offer guidance and direction as required. The Chair will report the status on all projects to the regular meeting of the BACCB. The Chair will also advise the Regional Archdeacons of the status of projects in their region.

Decennial Inspection/Episcopal Approval

At the beginning of the project, the Bishop's representative will advise the parish building committee whether a decennial inspection is required and so advise the Decennial Inspection Committee.

Episcopal approval is required prior to the awarding of any architectural or construction contract. The Bishop's representative will identify, as early as possible, when such approval is required and identify what information is required prior to the issuance of such approval. When Episcopal approval is required, the Bishop's representative will consult with the Chair of the Subcommittee for New Construction. The Chair, in consultation with the Chair of the BACCB, will request the Bishop to issue such approval and shall draft the letter of Episcopal approval.

If there are any concerns about the project, the Chair of the Subcommittee and the Chair of the BACCB will consult with the Executive Officer prior to issuing the request.

The Bishop and the Executive Officer are Ex-Officio members of the BACCB. The Executive Officer normally acts on behalf of the Bishop on matters relating to the BACCB.

If the Bishop wishes to appoint as his representative a person who is not a member of the BACCB, that person will be invited to join the BACCB. The BACCB will fully support the Bishop's representative whether or not they are a member of the BACCB.